Dear Applicant,

Please find attached an application form to be used in making an application to the **Grousemount Wind Farm, Development and Construction Fund.** The form, and supporting information should be submitted by email or post.

To return a completed application, or for additional information:

|  |  |
| --- | --- |
| **Email:** | info@grousemountwindfarm.ie |
| **Telephone:** | +353 (0) 87 988 2288 |
| **Address:** | Kerry Wind Power Ltd.,  Two Gateway,  East Wall Road, Dublin 3 |

To comply with the terms of it’s constitution and legal obligations, Kerry Wind Power Ltd stipulates Terms & Conditions for applications. Please take the time to study and understand them before submitting an application.

Yours Sincerely,

………………………………

Diarmuid O’Sullivan  
Community Liaison Officer (CLO)  
Grousemount Wind Farm

**Development, and Construction Fund**Terms, and Conditions

* Only applications from organisations and groups within the vicinity of the GrousemountWind Farm project are eligible for consideration. Priority will be given to locations directly impacted by the construction works or transport route.
* Proposed projects must demonstrate a clear focus on one or a number of the following fund themes:

* + Education and skills.
  + Health, safety and wellbeing.
  + Environment and habitat conservation.
  + Energy efficiency and sustainability.
  + Culture and heritage.
  + Recreation, sport and social inclusion.
* Projects must have a clearly identifiable benefit for their community, and it’s local residents.
* Proposed projects which demonstrate any of the below characteristics are not eligible for consideration;
* Projects operated by individuals/private sector organisations.
* Projects which directly promote/advance any religion/faith
* Projects which directly promote/advance any political party.
* Projects which primarily benefit organisations that apply restrictive ‘members only’ conditions to access.
* Projects where work has commenced prior to application.
* Projects which directly replace statutory activities/funding.
* Projects which provide unnecessary duplicate activities/services/infrastructure within the community.
* Projects which do not directly benefit the local community, and are not deemed as ‘not-for-profit’.
* Projects which seek to purchase/cover the cost of the following: Salaries of core staff, Operating Costs, Business Plans/Feasibility Studies, Musical Instruments, and Trips or visits outside the project area.

* Only complete applications can be considered for funding, please complete **all** sections before submitting for review.
* Applications that contain match funding will be welcomed.
* Applications will be assessed by an internal awards committee within Kerry Wind Power Ltd, which will contact you with their final decision as soon as a final decision has been made.
* If considered necessary, Kerry Wind Power Ltd reserves the right to request additional information or plans. This may include requesting the applicant to meet with the committee to answer questions on the application.
* Where a proposed project involves the contracting of work or the purchase of materials, three quotations for each of these should be obtained and submitted, unless exceptional circumstances exist where these cannot be provided.
* Where an application originates from a club, society, charity or small business; it must be accompanied by copies of the organisation’s most recent independently examined accounts, it’s constitution. However, if it is not possible to provide any of these requirements then a letter explaining why must accompany the application.
* With few exceptions, all grants from the Development and Construction Fund will be made retrospectively, as such; monies will only be made available to an organisation upon completion of the proposed project.
* It is important that the work of the Grousemount Wind Farm project and/or Kerry Wind Power Ltd is acknowledged in any published materials, which relate to the grant-funded project. Therefore, if an application is successful, organisations are required to (a) acknowledge the contribution of the wind farm project and/or Kerry Wind Power Ltd in any publicity they might produce and (b) allow and participate in any publicity that the wind farm project and/or Kerry Wind Power Ltd might organise.

**Development and Construction Fund.**Application Form

|  |  |
| --- | --- |
| Section 1: Your Organisation | |
| Name of Organisation |  |
| Date of establishment (DD/MM/YYY) |  |
| Describe your organisation’s background, activities, experience, and the benefit it provides to the community? | |
|  | |
| Organisation address  (Including postcode / eircode) |  |
| Distance from Wind Farm (KM) |  |

|  |  |
| --- | --- |
| **Section 2: Your Representative** | |
| Main Contact |  |
| Position in Organisation |  |
| Telephone | Daytime |
| Alternative |
| Email |  |
| Website |  |
| Correspondence Address  (If different from above) |  |

|  |  |
| --- | --- |
| **Section 3: Your Project** | |
| Description of activity / project for which funding is required | |
|  | |
| How does your project contribute to any/all of our community funding themes/areas of focus? | |
|  | |
| Location of activity/project |  |
| When is the expected start and end date of the project? | Start: |
| End: |
| How have you identified a need for this project in your community? | |
|  | |
| What group of people will benefit? How many are in such a group, and how will they benefit? | |
|  | |
| What difference will your project make to the people involved, and how do you plan to measure this? | |
|  | |

|  |  |  |
| --- | --- | --- |
| **Section 4: Grant being requested** | | |
| What is the **total** cost of the project? | €/£ |  |
| How much are you requesting? | €/£ |  |
| How much have you raised so far? | €/£ |  |
| Please provide a **full** cost breakdown of the project. Providing a description and an amount for all works and materials required to complete the project. Additionally, indicate which costs you wish the xxxxxxx Community Fund to cover. | | |
|  | | |
| List any/all match funding you have raised/plan to raise to fund the project? (Including sources, types, amounts, and the dates which you expect to receive confirmation of grant approvals) | | |
|  | | |

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| --- | --- |
| **Declaration** | |
| I confirm that all the information contained within this application is accurate to the best of my knowledge and that I am authorised to apply for funding on behalf of the Organisation represented. I understand that if it is successful, there will be monitoring and evaluation responsibilities to fulfil. I also confirm that I have read and understand the guidance notes associated with the completion of this application form. Including the terms and conditions. | |
| Name |  |
| Signature |  |
| Date |  |
| The information that you submit on this application and associated appendices and attachments will be held by the Kerry Wind Power Ltd. It will contribute directly to the decision that is made regarding allocation of funding. If you are awarded funding, the information you have supplied will form part of the funding contract.  Whether or not you are successful, summary information from this application and photographs of the project may be published online to assist other future applicants. Your personal details will not be published online.  Should you wish to review information held by the Kerry Wind Power Ltd. Please apply in writing to: Kerry Wind Power Ltd, Two Gateway, East Wall Road, Dublin 3. | |